HERTFORDSHIRE FUTURES BOARD

ACTION LOG – September 2026

OUTSTANDING ACTIONS

MEETING DATE	ACTION	PROGRESS TO DATE AND FURTHER ACTION IF REQUIRED	LEAD	DATE DUE	RAG
04.06.26	Economic Strategy Delivery Plan - To include reference to LSIP within the 2026/27 action plan.	The LSIP has been included within the action plan	Neil Hayes	September 2026	Green
04.06.26	Economic Strategy Delivery Plan - To outline possible investment in the Hertfordshire Opportunities Portal	Future investment in HOP, both in terms of technical and marketing, will be considered following the current review into all skills & Employment services across Hertfordshire futures	Norman Jennings	December 2026	Amber
04.06.26	Economic Strategy Delivery Plan - Executive to produce a brief outlining possibly alignment of Board member expertise and support to key delivery targets. Board Members to inform Hertfordshire Futures team if they can support workstreams within the Delivery Plan.		Neil Hayes		
04.06.26	Digital Strategy - To ensure the actions in the strategy are prioritised and to circulate final draft Digital Strategy to the Board	There has been a delay in presenting the Digital Strategy as some additional changes and a wider consultation has been requested by Cllrs.	Sophie Mance	September 2026	Amber
04.06.26	UKREiiF - To circulate the UKREiiF event report to the Board.	Update included in CEO report, full report to be circulated	Melanie Miller	September 2026	Amber

COMPLETED ACTIONS

MEETING DATE	ACTION	PROGRESS TO DATE AND FURTHER ACTION IF REQUIRED	LEAD	DATE DUE	RAG
26.02.26	**Economic Strategy Delivery Plan -** To circulate finalised Delivery Plan to the Board and organise and online information session.	Delivery Plan to be presented at June Board meeting	Norman Jennings	June 26	G
26.02.26	**Assurance Framework -** To publish the final version of the revised Assurance Framework on the Hertfordshire Futures website.	Published on website	Victoria Holland	March 26	G